

# THE PRIVATE CLIENT

## SALE INSTRUCTION DETAILS

Property Address	
<u>Full</u> Names of all Owners	
Home Address	
Telephone Number Home	Work Fax
Date of Birth	National Insurance No.
Sale Price	Do you have a Mortgage Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, Name and Address of Bank or Building Society who have your Title Deeds	
Mortgage Account Number ( <b>this is essential</b> )	Approximate Amount owing
Do you have any Second/Third Charge on the property, if so, with whom and approximate amounts owed	
Are you selling through an Estate Agent? Yes <input type="checkbox"/> No <input type="checkbox"/> If so,	
Name of Agents :	Telephone Number :
Address :	
Person dealing with the matter on your behalf :	

**AUTHORITY TO SOLICITOR TO EXCHANGE ON SALE & PURCHASE**

I/We understand that my/our sale and/or purchase may form part of a chain of linked property transactions, in which all parties want the security of contracts which become binding on the same day.

I/We agree that you should make arrangements with the other solicitors or licensed conveyancers involved to achieve this.

I/We understand that this involves each property-buyer offering, early on one day, to exchange contracts whenever, later that day, the seller so requests, and that the buyer's offer is on the basis that it cannot be withdrawn or varied during that day.

I/We agree that when I/we authorise you to exchange contracts, you may agree to exchange contracts on the above basis and give any necessary undertakings to the other parties involved in the chain and that my/our authority to you cannot be revoked throughout the day on which the offer to exchange contracts is made.

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**LEGAL FEES**

I/We wish to take advantage of the No Fee Protection Scheme and enclose a cheque (payable to **BERNARD CHILL & AXTELL**) for £30.00, for a sale, or £55.00 for a sale and purchase. (See separate leaflet for details).

or

**I/We note that a charge** will be made (plus VAT & disbursements) by Bernard Chill & Axtell for abortive work carried out by them.

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I/We hereby authorise **BERNARD CHILL & AXTELL** to act in connection with this transaction. A cheque is enclosed with this form (payable to **BERNARD CHILL & AXTELL**) for £10.00 being the cost charged by the Land Registry for Office Copy Entries.

Date \_\_\_\_\_

Signed \_\_\_\_\_

